

PEWSEY PARISH COUNCIL

Executive Strategy Group Terms of Reference

MEMBERSHIP:

- 10 Councillors to include Chair and Vice- Chair of the Council, Chairs and Vice- Chairs of the three sub- committees and the present Chair and Vice-Chair of Finance and General Purposes committee, the latter two will now be known as the Treasurer and Deputy Treasurer.
- The meeting will be chaired by the Treasurer and in his/her absence by the Deputy Treasurer.
- The Treasurer and Deputy Treasurer will be elected at the Full Council AGM.
- The meeting will be open to all councillors as observers.

QUORUM:

- A Quorum will be four members.

MEETINGS:

- The Executive Strategy Group will meet on two occasions or in emergency session if the need arises
- The Clerk will minute all meetings of the Executive Strategy Group and the decisions taken will be submitted to the Parish Council at the next meeting for adoption

POWERS AND RESPONSIBILITIES:

- To formulate the Council's annual budget and the Parish Precept and recommend both for approval by the Full Council
- To formulate the annual Strategic (Business) Plan for the Parish and to recommend the plan to the Full Council.
- To deal with any matter which may arise, needing an urgent decision between meetings of the council unless the Chair of the Council directs a special meeting of the Full Council.