

PEWSEY PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE FULL COUNCIL HELD IN THE PARISH OFFICE, BOUVERIE HALL, PEWSEY ON 8th MAY 2018 at 7.00pm

<u>PRESENT:</u>	Cllrs Mrs Dalrymple, Mrs Hughes, Mrs Hunt, Ann Hogg, Kerry Pycroft, Mrs Stevens, Cllrs Carder, Deck, Eyles, Ford, Giles, Hagan, Haskell, McGarry, Morris, Smith, Smithers and Stephens.	
<u>IN ATTENDANCE:</u>	Alison Kent (Clerk) and members of the public.	
<u>5/1 ELECTION OF CHAIR:</u>	Nominations had been requested prior to the meeting. Cllr Haskell, having the only valid nomination, was proposed by Cllr Mrs Hughes, seconded Cllr Mrs Dalrymple, all in favour and congratulated by the meeting. (The Declaration of Acceptance of Office was signed).	
<u>5/2 ELECTION OF VICE-CHAIR:</u>	Nominations had been requested prior to the meeting. Cllr Smith, having the only valid nomination, was proposed by Cllr McGarry, seconded Cllr Deck, all in favour and congratulated by the meeting.	
<u>5/3 APOLOGIES:</u>	Cllr Mrs Carmichael-Owen and Cllr Stevens. Apologies were also received from Cllr Kunkler.	
<u>5/4 DECLARATION OF INTEREST:</u>	None.	
<u>5/5 CHAIR'S REPORT:</u>	<p>Cllr Haskell said no new names for election had been put forward with the clerk only receiving five nomination forms. He suggested that Vice-Chair's should consider taking a meeting twice a year to prepare them for eventually becoming Chair. Cllr Stevens had been bitterly disappointed that no members of the public had turned up for the play area clean, although seven had attended Bailey Close. Cllr Haskell thanked those who had attended as well as the local Fire Service who had helped. Cllr Mrs Hunt proposed that £100 be donated to the local crew towards their tea fund, seconded Cllr Ford, all in favour.</p> <p>Cllr Haskell advised that agreement had been reached with Mr Ellis for the contract as Village Ranger, at a cost of £32 per hour, with materials at cost and 45p mileage. Cllr Mrs Hunt asked for the job description to be circulated so that members could see what had been agreed.</p> <p>He added that he felt that by not allowing every member to vote at the ESG meeting could, in the long term, be a retrograde step. This would be discussed further at the June Full Council.</p>	AK
<u>5/6 POLICE MATTERS:</u>	<p>A police report had not been received.</p> <p>Community Speedwatch: Cllr Ford reported there had been concerns about the device's calibration, but the police had confirmed it was in date. Cllr Ford was waiting to hear from other users as to whether the device needs calibration. Cllr Eyles felt that it was not working properly. As the device was available next week, Cllr Ford would check it. He also confirmed the SID appeared to be working properly.</p>	JF
<u>5/7 UNITARY COUNCILLOR/AREA BOARD REPORT:</u>	Cllr Kunkler was not present but had advised there was little to report.	
<u>5/8 ADOPTION OF COMMITTEE MINUTES SIGNED SINCE LAST MEETING:</u>	<p>Cllr Deck proposed acceptance of the minutes of the Planning Committee meeting held on 21st March as a true record, seconded Cllr Morris, all in favour, no questions.</p> <p>Cllr Mrs Hughes proposed acceptance of the minutes of the last Finance & General Purposes Committee meeting held on 22nd November 2017, seconded Cllr Carder, all in favour, no questions.</p>	
<u>5/9 MINUTES OF THE LAST MEETING:</u>	All being in agreement, the minutes of the meeting held on 10 th April 2018 were signed as a true record, by the Chairman.	

<p><u>5/10 ELECTIONS:</u></p>	<p>Nominations had been requested prior to the meeting:</p> <ul style="list-style-type: none"> a) Chair of Executive Strategy Group - Cllr Mrs Hughes b) Vice-Chair of Executive Strategy Group - Cllr Mrs Stevens c) Chair of Planning - Cllr Deck d) Vice-Chair of Planning - Cllr Mrs Hunt e) Chair of Environment - Cllr Eyles f) Vice-Chairman of Environment - Cllr Ford g) Chair of Community & Conservation - Cllr Kerry Pycroft h) Vice-Chair of Community & Conservation - Cllr Morris <p>Having received the only valid nominations, each Cllr was proposed en bloc by Cllr Haskell, seconded Cllr McGarry, all in favour with grateful thanks from the Council.</p>	
<p><u>5/11 FINANCE:</u></p>	<ul style="list-style-type: none"> a) Balance in Current account £102,880.28 and Instant Reserve account £69,670.90. This included the first half of precept. b) Authorisation of cheques as listed were proposed by Cllr Mrs Hughes, seconded Cllr Morris, all in favour. c) There were no quotations for acceptance. d) Petty Cash - opening balance £300.97, drawn down £0.00, less expenditure since last meeting; consumables £1.04, postage £27.84, totalling £28.88, leaving cash in hand £272.09. e) Accounts 2017/18 <ul style="list-style-type: none"> i) Risk Assessment Register (circulated). Approval proposed by Cllr Mrs Hughes, seconded Cllr Carder, all in favour. ii) Assets Register (circulated). Approval proposed by Cllr Mrs Hughes, seconded Cllr Morris, all in favour. iii) Internal Auditor's Report (circulated) and noted. A letter of thanks to be sent to Mr Vokes for his continued attention. iv) Approval of Accounts 2017/18 (circulated) approval proposed by Cllr Mrs Hughes, seconded Cllr Morris, all in favour. v) Annual Governance Statement, the council agreed unanimously each question in turn. Approval proposed Cllr Mrs Hughes, seconded Cllr Morris, all in favour. vi) Approval of the Annual Return 2017/18 proposed acceptance by Cllr Mrs Hughes, seconded Cllr Deck, all in favour, no questions. vii) Appointment of Internal Auditor for 2018/19, Cllr Mrs Hughes proposed Mr Vokes continue as internal auditor for 2018/19, seconded Cllr Carder, all in favour. <p>Cllr Mrs Hughes expressed her grateful thanks to the Clerk for preparing the accounts in a timely manner.</p>	
<p><u>5/12 WILTSHIRE COUNCIL WASTE CONSULTATION:</u></p>	<p>Cllr Haskell reported that the meeting between Cllr Wayman, Cllr Gale and Mrs Spickernell had taken place and answers were expected to the questions raised. A history had been compiled which covered all aspects and presented to Jane Scott. Cllr Mrs Hunt asked for this document to be circulated to all members. Cllr Carder was amazed that Jane Scott seemed to know nothing about the case or its' detail.</p>	
<p><u>5/13 PEWSEY COMMUNITY AREA PARTNERSHIP:</u></p>	<p>Cllr Deck had read the detailed survey report which showed the recycling centre as being in a poor state, with drainage, fence and equipment repairs not actioned. He felt that the site was being left to go to waste with it being easier not to spend money on it. It was encouraging to hear of the meeting held with Cllr Wayman. A further meeting of the Railway Users Group would be taking place on 8th May, 7pm in the Bouverie Hall which Cllr Haskell would attend. A representative from GWR had attended PCAP meeting with a seminar to be held on 15th June. The Pewsey Youth group was experiencing financial difficulties, Cllr Haskell advised that he and Mrs Wilson were looking at ways to try and keep it running.</p>	

<u>5/14 PEWSEY PARTICIPATION GROUP:</u>	Cllr Carder advised there was little to report as there had been no specific issues raised. The session on how patients could book online had been well received. They were working more with dementia volunteers and still looking for GPs which was a national problem.	
<u>5/15 ITEMS FROM THE GENERAL PUBLIC:</u>	Mr Hurley noted the issue of the crumbling concrete outside the office which the clerk advised was in hand with the Bouverie Hall. He advised that a second garden wall at Whatley Drive was now leaning which was assumed to be the same problem as before. Redcliffe had been informed due to the potential risk. He thanked the council for its discretionary gift towards trees being planted in memory of former Cllr Coppard.	
<u>5/16 CORRESPONDENCE:</u>	None.	
<u>5/17 ITEMS VIA THE CLERK:</u>	The clerk advised the start date for the refurbishment work at the public toilets was 21 st May. The car boot sale would take place on Sunday 13 th May. Cllr Carder asked for an update on the car park leases, which Cllr Mrs Hunt provided as discussed at the recent ESG.	

There being no further business the Chairman closed the meeting at 7.30pm after thanking everyone for attending.

Signed..... Date.....