

PEWSEY PARISH COUNCIL

**MINUTES OF THE FULL COUNCIL HELD IN THE PARISH OFFICE, BOUVERIE HALL, PEWSEY
ON 10th JULY 2018 at 7.00pm**

<u>PRESENT:</u>	Cllr Haskell (Chairman), Cllr Smith, Cllrs Mrs Dalrymple, Ann Hogg, Mrs Hughes, Mrs Hunt, Kerry Pycroft, Mrs Stevens, Cllrs Carder, Deck, Eyles, Ford, Giles, Hagan, McGarry and Morris.
<u>IN ATTENDANCE:</u>	Alison Kent (Clerk), Cllr Kunkler and a member of the public.
<u>7/1 APOLOGIES:</u>	Cllr Mrs Carmichael-Owen, Cllr Stephens and Cllr Stevens.
<u>7/2 DECLARATION OF INTEREST:</u>	None.
<u>7/3 CHAIRMAN'S REPORT:</u>	<p>Cllr Haskell reported his attendance at the opening of the refurbished Co-Op with Pewsey Primary School on 15th June. He had attended the Railway Users' Group meeting on 22nd June and the Area Board on 8th July with other members. He had met with the Headteacher of Pewsey Vale School on 29th June and was informed of the improved attendance at Parent's Evenings, increased numbers from September, no intentions to join any other Academies and looking to obtain a grant for grounds improvements.</p> <p>It was agreed to ask PVS to come up with a "strap line" at the start of the new term.</p> <p>The formal opening of the refurbished public toilets would take place on Tuesday 31st July at 10.00am and the Chairman had invited the secretary of the Pewsey Vale Tourism Partnership to undertake this task.</p> <p>He would be personally delivering a letter to McNeill's Gallery. The Skatepark and family event, using the Bouverie Hall car park, would take place on Sunday 19th August. The event would be mainly funded by the LYN with Cllr Haskell requesting a budget of up to £500 to help with hall hire and first aid cover should it be needed which members unanimously agreed. He advised members that the Friday Night Youth club had now ceased.</p>
<u>7/4 POLICE MATTERS:</u>	<p>A police report had been circulated.</p> <p>Community Speedwatch: Cllr Ford advised that the new device would be received tomorrow and would be tested.</p> <p>SID: Working and in place at Vale Road.</p>
<u>7/5 UNITARY COUNCILLOR:</u>	<p>Cllr Kunkler apologised for the sound system problems at the recent Area Board meeting. Presentations had taken place on the new waste collection service from 30th July where additional items could now be placed in the blue lidded bin. The changes would be publicised. He advised the Community Engagement Manager was back from maternity leave and was the first point of contact for the Area Board. LYN had awarded £3,810 for the skate event and £2,000 towards the PCAP video to promote tourism. An update on the Campus had been given with the outside area to be put down to grass until the wheeled sports development agreed. The next Area Board would take place on 3rd September at Great Bedwyn.</p> <p>The Housing Site allocations had been approved although Pewsey did not feature. The Boundary Review was discussed with a request to be made for 99 Councillors. Wiltshire Council was one of the only councils in the country to operate Area Boards. It was felt that they worked well and liaised with the community. If the proposal was not agreed it would have an effect on Pewsey Area Board which could result in amalgamating with another board.</p> <p>With a further incident in Amesbury, Wiltshire Council resources were being used again, along with melting tarmac and fires on</p>

	<p>the plain due to the heat. A motion had been approved to ban helium balloons and lanterns on Wiltshire Council land, Parish and Town Councils would be encouraged to consider a similar policy. With regard to the proposed closure of Everleigh, Cllr Blair-Pilling had become involved and Cllr Gale's continuing attendance at Wiltshire Council meetings was noted. The land could not be used for anything else following the BSE crisis in the 1990s. Mr Connolly had asked whether Pewsey would be interested in becoming part of the community radio service at Ludgershall, this would be given further thought.</p> <p>Cllr Ford mentioned an incident of fly tipping opposite the pumping station which had been reported on the app.</p> <p>Cllr Mrs Hunt asked whether the car wash retrospective planning application had been registered, Cllr Kunkler would check.</p>	
<u>7/6 ADOPTION OF MINUTES SIGNED SINCE LAST MEETING:</u>	<p>Cllr Deck proposed acceptance of the minutes of the Planning Committee meeting held on 6th June as a true record, seconded Cllr Mrs Hunt, all in favour, no questions.</p> <p>Cllr Kerry Pycroft proposed acceptance of the minutes of the Community & Conservation Committee meeting held on 28th March as a true record, seconded Cllr Carder, all in favour, no questions</p>	
<u>7/7 MINUTES OF THE LAST MEETING:</u>	All being in agreement, the minutes of the meeting held on 12 th June 2018, were signed as a true record, by the Chairman.	
<u>7/8 FINANCE:</u>	<p>a) Balance in Current account £91,669.41, Instant Reserve account £69,757.79, Lloyds Business Account £533.50 and Fixed Term Deposit £60,000.</p> <p>b) Authorisation of cheques as listed were proposed by Cllr Mrs Hughes, seconded Cllr Morris, all in favour.</p> <p>c) A quotation for repairs to Aston Close play area had been received from S J Aplin Playgrounds Ltd at £820.00. Cllr Mrs Hughes proposed acceptance, seconded Cllr Ann Hogg, all in favour. Cllr Haskell advised that both Aston Close and Broadfields play areas were temporarily closed after the insurance reports provided by Aster differed to the Parish Council's. The clerk would query the reports with Aster.</p> <p>d) Petty Cash - opening balance £263.91 less expenditure since last meeting; postage £6.96, consumables £2.66, totalling £9.62, leaving cash in hand £254.29.</p> <p>e) Online banking access - Cllr Mrs Hughes explained that the Council currently operated the two-signatory rule. To use online banking the requirement was to have one signatory. The list for payments would still need to be approved at meetings, the Clerk to arrange the online payment and then be submitted by one of the authorised signatories. It could also be streamlined by having one payment run per month. The Council noted the Clerk's concerns but felt it was exactly the correct thing to do as changes would be forced upon the Council undoubtedly in the future. Cllr Mrs Hughes proposed to complete the Changes in Authorised Signatories form, seconded Cllr Ford, all in favour.</p> <p>f) Cleaning Contract - three tenders had been sought with only two responses.</p> <p>It was resolved to award the cleaning contract to Inpact Cleaning Services, with effect from 1st August 2018 for a period of three years, reviewed annually with an increase by RPI, proposed Cllr Eyles, seconded Cllr Morris, all in favour.</p>	<p>AK</p> <p>AK</p> <p>AK</p>
<u>7/9 WILTSHIRE COUNCIL PARKING REVIEW:</u>	Cllr Ford advised that the Traffic Regulation Order had been approved but with the removal of the proposals at Cossor Road.	

	<p>The Clerk advised the final leases for the car parks had still not been received and would be chased up. The gulley clean and camera investigation would be happening on 12th July. Correspondence had been received from local residents regarding Wilcot Road. The location of the termination of the one-way system was considered to be in the wrong place and there was now only one speed cushion on the two-way section. Further comments were made about the issues facing local residents' parking and the limited availability during the day.</p> <p>The Parish Council had previously agreed to review the one-way system after a six-month period which had now passed. The speed cushion issue and parking orders would need to be raised through the correct channels. It was also noted that the gulleys had been concreted over by the developer, Cllr Deck suggested the Highways Engineer make a site visit.</p> <p>It was agreed that the reversal of part of the one-way system to be reviewed.</p> <p>The issue of the speed cushion be raised with Highways. Cllr Ford would draft a letter to Wiltshire Council asking for the parking restrictions to be reconsidered to assist local residents.</p>	<p>AK</p> <p>AK</p> <p>AK JF</p>
<u>7/10 WILTSHIRE COUNCIL WASTE CONSULTATION:</u>	<p>Cllr Haskell reported that Wiltshire Council had not accepted the assessment that the consultation was unlawful but had responded within 48 hours. Cllr Gale had worked incredibly hard on behalf of the Pewsey Area community. It was the right time to work on publicity and get the community behind the protest. Posters, banners, petitions and online publicity would be organised, and he asked for the Council's agreement to spend up to £200 which was unanimously agreed.</p> <p>The Area Board had given its public assurance that it did not support the proposed closure. Cllr Haskell had written to both the garrison and station commanders to request a meeting as the closure would impact residents at Upavon and Tidworth bases.</p>	<p>CH</p>
<u>7/11 COMMUNITY AREA TRANSPORT GROUP:</u>	<p>Cllr Deck informed members of the issue raised by a resident of Raffin Lane. Although there was concern that the lane could be used by motorcycles, this would be a matter for Rights of Way and not CATG. A simple barrier could be considered as long as it did not impede with users of mobility scooter or prams.</p>	<p>AK</p>
<u>7/12 CARNIVAL COMMITTEE:</u>	<p>During his meeting with Mrs Parsons, Cllr McGarry was asked whether the Parish Council would consider making a donation this year towards the clean-up costs following the main events. Cllr Eyles reminded members that this had been given last year as the Carnival had limited funds. They are also provided with free premises for Cossors bookshop. Cllr Carder felt the Carnival should be supported as it is a community function which lots of people enjoy. Cllr Mrs Hughes had requested a copy of the accounts which were provided up to January 2017. The management accounts for last year were also made available and showed a healthy net income.</p> <p>Cllr Giles commented that Pewsey was fortunate to have this group of people of which Carnival is extremely proud. He emphasised that other local councils contribute very reasonable sums to their respective events and felt that Pewsey Parish Council should contribute more. Cllr Kerry Pycroft stated that other local events are provided for free where Pewsey is not, therefore a contribution is made. Other villages could make a contribution as they receive donations from the Carnival Committee.</p>	

	<p>Cllr Smith stated the new Council structure had been set up to enhance the community and was almost duty bound to support the Carnival who raises a lot of money for charity. Maybe the Carnival Committee should make advances to the outlying villages direct as expenses are rising. Cllr Mrs Hughes commented that expenses for the Parish Council were also increasing.</p> <p>Cllr Giles proposed to support Carnival with a £1,000 annual contribution (which would include £100 donation for Christmas lighting) towards the street cleaning and should be reviewed periodically, seconded Cllr Kerry Pycroft, 14 for, 2 abstentions.</p>	
<u>7/13 VILLAGE FLAG:</u>	Cllr McGarry reported the logo image had been sent to the manufacturer and sample goods would be available soon.	
<u>7/14 PEWSEY VALE RAIL USERS GROUP:</u>	Cllr Haskell advised the group was being assisted by PCAP. He had found regular users of the station who were willing to keep him informed and would pass the information to Cllr Morris. The aims were to seek a later return service from Paddington including a fast service after 10pm, an earlier westbound train and an easier route to Bristol. Cllr Morris said that Pewsey needed to make its voice heard to ensure it receives electrification when it becomes available. Projects were in discussion at Warminster, Wilton, Royal Wootton Bassett and Lydeaway to reintroduce stations.	
<u>7/15 TRAIN STATION PEDESTRIAN ACCESS:</u>	<p>Cllr Smith advised that letters had been sent to 11 residents explaining the proposals to consider an alternative pedestrian access. 9 had been returned with 8 against the proposal and 1 in favour. No further contact had been received from GWR or Network Rail. With the possibility of an adverse possession application, the proposal was unpopular with the residents. A route, via the King Alfred trail which was off the highway already existed and it was felt that pedestrians should be directed to use this footpath which would be more cost effective.</p> <p>CATG would be informed of this decision with a recommendation to improve signage and produce leaflets for distribution.</p> <p>Cllr Ann Hogg was concerned that the footpath was not lit, Cllr Deck advised that the developer at Station Approach had been asked for low level sustainable lighting to be installed and would chase this up. Cllr Eyles would ask at CATG for further lighting to be considered.</p> <p>Cllr Smith proposed that the existing footpath be improved for railway pedestrian, seconded Cllr Deck, 15 for, 1 abstention.</p>	<p>DS</p> <p>PD</p> <p>TE</p>
<u>7/16 VILLAGE RANGER:</u>	The Clerk gave a report on how the new contract was proceeding. Cllr Eyles stated the no payments would be made for work that had not been authorised. Cllr Carder welcomed the report and weekly task sheets which were useful. Cllr Smith advised that he had met with the Clerk and Cllr Haskell to review progress which would continue on a monthly basis. Cllr Carder commented that if the Clerk was happy with the system then the Council should endorse it. Cllr McGarry felt the Clerk should be allowed to manage the contract and if there was a Health & Safety concern then she should be allowed to authorise any necessary works.	
<u>7/17 GDPR:</u>	The Information & Protection Policy, Privacy Notice and Consent form had been circulated to all members. With a couple of minor amendments, Cllr Deck proposed that these be adopted and placed on the website, seconded Cllr Ann Hogg, all in favour.	
<u>7/18 ITEMS FROM THE GENERAL PUBLIC:</u>	A member of the public commented that the footpath to the railway station was very overgrown, not pleasant or clean. If it was to become a main thoroughfare then it should be cleaned and lit.	

	It was also stated that as a ratepayer the Carnival gives a great pleasure to the community, but a concern that Carnival gave quite significant amounts of money to local charities. Cllr Deck felt this would be solved as the contribution to be made by the Council was for a specific purpose which should be publicised.	
<u>7/19 CORRESPONDENCE:</u>	None.	
<u>7/20 ITEMS VIA THE CLERK:</u>	The Clerk reminded members she would be on annual leave next week.	

There being no further business the Chairman closed the meeting at 8.57pm after thanking everyone for attending.

Signed..... Date.....