

PEWSEY PARISH COUNCIL

**MINUTES OF THE FULL COUNCIL HELD IN THE PARISH OFFICE, BOUVERIE HALL, PEWSEY
ON 13th NOVEMBER 2018 at 7.00pm**

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| <u>PRESENT:</u> | Cllr Haskell (Chairman), Cllr Smith, Cllrs Mrs Carmichael-Owen, Mrs Dalrymple, Mrs Hughes, Kerry Pycroft, Cllrs Carder, Deck, Eyles, Giles, Hagan and Smithers. |
| <u>IN ATTENDANCE:</u> | Alison Kent (Clerk), Cllr Kunkler and a member of the public. |
| <u>11/1 APOLOGIES:</u> | Cllrs Ann Hogg, Mrs Hunt, Mrs Stevens, Cllrs Ford, McGarry, Morris, Stephens and Stevens. |
| <u>11/2 DECLARATION OF INTEREST:</u> | None. |
| <u>11/3 CHAIRMAN'S REPORT:</u> | <p>Cllr Haskell began his report by thanking Cllr Mrs Stevens and Cllr Stevens for the WW1 Tree Planting event that had taken place on Pewsey Hill last Friday. It was a great tribute to the past and with the Campus opening shortly, a legacy for the future. Letters of thanks would be sent to those members of the community who had assisted in making the event possible. He reported on the two meetings hosted by Cllr Ann Hogg with Wiltshire Council on Community Land Trusts. The public meeting had been held on 5th November and whilst the turnout was low, those who had attended had expressed an interest to hold a further meeting which would be facilitated again by the Parish Council on 7th January, 7.30pm in the Bouverie Hall. Those involved with campaigning against the closure of Everleigh were awaiting further comments via the legal enquiry but in the meantime further questions would be raised at the next Cabinet meeting on 27th November.</p> <p>He reported his attendance at numerous meetings, including PCAP, the Primary School Council who were invited to attend the next Full Council on 11th December, Wheeled Sports updates, celebrating 25 years of Pewsey Vale Tea Rooms, a site meeting in the Scotchel with Wessex Water and numerous Remembrance events over the weekend.</p> <p>Cllr Carder commented that with his long tenure as a councillor he had witnessed many memorable things, but the WW1 Tree Planting event was excellent, and the Parish Council should be proud of creating a lasting memorial to those who never returned.</p> |
| <u>11/4 POLICE REPORT:</u> | <p>The monthly police report had been circulated. Cllr Smith felt that the advice given in the report, such as security advice, should be circulated to residents. People should be encouraged to report incidents so it can be logged.</p> <p>Community Speedwatch: Cllr Ford was not present to report.</p> |
| <u>11/5 UNITARY COUNCILLOR:</u> | <p>Cllr Kunkler confirmed the Area Board had been postponed until 3rd December, 7pm as it would be held at the new Campus facility which was due to open at 9am on 28th November. The two Wiltshire Council officers had been extremely helpful in recent months. He reported the Council's vision for Special Educational needs had been made public with the intention to close three schools, following the completion of a £20m investment in two new, modern centres in Salisbury and Rowde. Concerns about student transport would be addressed. Cllr Haskell advised that a letter from a local resident had been received about transportation although there was little the Parish Council could do, there was confidence that the current systems would remain until the new centres were open. It was also hoped that Oxenwood and Braeside would remain open.</p> |

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| | <p>Discussions had taken place about the future maintenance of Riverside Walk.</p> <p>The works at Dursden Lane had been completed by the owners with Wiltshire Council to finish digging out the ditch.</p> | |
| <u>11/6 ADOPTION OF MINUTES SIGNED SINCE LAST MEETING:</u> | <p>Cllr Deck proposed acceptance of the minutes of the Planning Committee meetings held on 26th September and 17th October as a true record, seconded Cllr Carder, all in favour, no questions.</p> <p>Cllr Mrs Hughes proposed acceptance of the minutes of the Executive Strategy Group meeting held on 2nd May as a true record, seconded Cllr Deck, all in favour, no questions.</p> | |
| <u>11/7 MINUTES OF THE LAST MEETING:</u> | <p>All being in agreement, the minutes of the meeting held on 9th October 2018 were signed as a true record, by the Chairman.</p> <p>Cllr Mrs Dalrymple briefly left the meeting.</p> | |
| <u>11/8 FINANCE:</u> | <p>a) Balance in Current account £68,481.98 Instant Reserve account £69,850.91, Lloyds Business Account £507.50 and Fixed Term Deposit £60,000.</p> <p>b) Payments for approval as listed were proposed by Cllr Mrs Hughes, seconded Cllr Carder, all in favour.</p> <p>c) There were no quotations for acceptance.</p> <p>d) Petty Cash - opening balance £199.54 less expenditure since last meeting; postage £43.50, consumables £0.50, Chairman's Allowance £9.00, leaving cash in hand £146.54.</p> <p>e) Ratification of Precept 2019/20 - the recommendation from the Executive Strategy Group meeting held on 30th October, was to proceed with option 2 and increase the precept by 5% to £101,850. All options had been presented to members with discussions having taken place at the ESG meeting. Cllr Giles asked whether the council was tied into the contract with the Village Ranger, Cllr Mrs Hughes explained that it would be reviewed after 9 months. The VR contract had been budgeted for with a possible increase to his workload in the near future, should the council take on more devolved services from Wiltshire Council in the next few years. Cllr Haskell said this had been discussed at great length at the ESG with the feeling that option 3 was the wrong thing to do at this time, especially with the level of reserves that are held. Cllr Smithers asked whether a breakdown of individual costs for key activities had been analysed. Cllr Deck remarked the jobs generally were small maintenance jobs, whereas the council would go out to tender for large and regular works and it was also support for the clerk. Cllr Mrs Hughes proposed ratification of the precept for 2019/20 at £101,850, seconded Cllr Smith, all in favour.</p> | |
| <u>11/9 ADOPTION OF BUSINESS PLAN:</u> | <p>The final draft had been circulated to all members.</p> <p>Cllr Smith congratulated those members who had been involved in putting this together as it was concise and easier to read. In future, the plan could highlight strategic projects with costings.</p> <p>Cllr Giles felt the footbridge at the Scotchel should be added and a project to consider the installation of a ramp or handrail at the final section to access the White Horse. The tree works at the cemetery and chapel were part of the phased plan. He also asked for an additional comment that the Carnival contributed to the community ethos, not just the economy.</p> <p>Cllr Mrs Dalrymple returned to the meeting.</p> <p>Cllr Smithers advised the footbridge should be inspected.</p> <p>Cllr Mrs Hughes proposed the adoption of the Business Plan, with the additions stated, seconded Cllr Smith, all in favour.</p> | AK |

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| <p><u>11/10 PEWSEY COMMUNITY AREA PARTNERSHIP:</u></p> | <p>Cllr Deck had attended the meeting held on 18th October. The new deputy Police and Crime Commissioner attended in place of his superior which was very disappointing. Questions had been sent prior to the meeting but the deputy responded by giving the background on current policing problems with no answers or solutions. Cllr Deck had provided examples of slow attendance to incidents and also asked for an update on the police station, to which there was no new information provided. It was noted that the police precept had increased, with the promise to provide more officers yet it had been stated that officers would no longer attend reports of hare coursing as they did not have the equipment or tuition.</p> <p>Regarding the ongoing Boundary Commission review, PCAP were confident that the Pewsey Area Board would remain intact. New timetables for train services had been pushed back to late 2019. The health and wellbeing group were asking for donations towards a raiser chair for us by ambulance responders in the area. It was not known where this would be located.</p> | |
| <p><u>11/11 PLASTIC PACKAGING FROM TAKE AWAY OUTLETS:</u></p> | <p>Cllr Giles wished to raise this formally as an issue, particularly now that the Parish Council had endorsed the reduction of single use plastic. Members were aware of the litter problems following carnival events but it was noted that businesses, especially food outlets, used convenient packaging but did not promote customers to dispose of responsibly. Generally packaging would be thrown on the ground and left for someone else to deal with. Cllr Giles asked whether plastic packaging should come under a similar scrutiny as dog fouling and consider the introduction of anti-littering laws. Businesses could be approached to provide biodegradable packaging.</p> <p>It was considered that the Parish Council could have little effect, however a more unified approach for national legislation through WALC and the local MP could be beneficial. Cllr Deck said the problem would be enforcement. Cllr Haskell recognised that this was a national issue, but that the Parish Council could do something. Cllr Smithers highlighted that there were key events in the year that create this rubbish and to make a feature of it next year with advertising and promotion. Litter bins were a problem during these events. Cllr Smith agreed that this was worth pursuing and that a more formal strategy should be researched. Cllr Haskell stated the Carnival Committee were already looking into different approaches for next year.</p> | <p>AK</p> |
| <p><u>11/12 WHEELED SPORTS:</u></p> | <p>Cllr Haskell had circulated a report to all members bringing them right up to date. Cllr Deck reminded members that planning permission was yet to be approved. Cllr Eyles felt that back up projects should be considered if the S.106 monies were not spent on wheeled sports.</p> <p>Cllr Haskell proposed the Parish Council accept the proposals, in principle, subject to a lease, seconded Cllr Mrs Hughes, all in favour.</p> | |
| <p><u>11/13 TRAIN STATION PEDESTRIAN ACCESS:</u></p> | <p>Cllr Smith and Cllr Morris had met with the station manager on 18th October and discussed plans for improved pedestrian access via Rawlins Road. She would arrange for new signage to be installed at the station informing people of the route to take and also confirmed the steps down to the A345 would be blocked off as they were considered dangerous. The application to GWR for funding had been completed online and awaiting a response. Cllr Smith would obtain quotes for low level sustainable lighting and</p> | <p>DS</p> |

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| | signage which would be considered by CATG and the Area Board. Cllr Eyles said that part of the path was the King Alfred Trail, so Wiltshire Council should contribute. | |
| <u>11/14 CARNIVAL EVENTS CLEANING:</u> | Cllr Haskell and Cllr McGarry had met with the Carnival Chair on 29 th October who was aware of the clean-up concerns, particularly in the Bouverie Hall car park. Procedures would be put in place to prevent the situation happening again. The debrief meeting would be held on 29 th November. A letter from the Carnival Committee had been received thanking the Parish Council for its donation towards cleaning. | |
| <u>11/15 PATIENT PARTICIPATION GROUP:</u> | Cllr Haskell gave a brief report on behalf of Cllr Ann Hogg who had attended the meeting on 7 th November. The current patient survey would be held 29 th November. The flu vaccination clinics had gone well although there were some age ranges where it was currently unavailable. | |
| <u>11/16 VILLAGE RANGER:</u> | The clerk provided a brief update, informing members that the winter preparations had been made and the new storage space behind the public toilets had been finished. Cllr Eyles reported the seat at the Market Place needed to have more work done. | AK |
| <u>11/17 ITEMS FROM THE GENERAL PUBLIC:</u> | The member of the public said he had seen the pictures of the WW1 Tree Planting and on behalf of the public, aired his appreciation of the events of this important and memorable day. He was concerned about the precept discussion as details had not been presented to the public, although the council did have the facility to project information onto the whiteboard. He urged the council to provide more detail to the public and link the increase in precept to the business plan. Cllr Deck informed the resident that the precept had been discussed in detail at the ESG with the business plan being publicly available. | |
| <u>11/18 CORRESPONDENCE:</u> | A resident had sent a letter thanking the Parish Council for arranging the Remembrance event at Century Cross. This would be given to Cllr Mrs Stevens and Mr Stevens. A resident had expressed concerns about proposals to close special educational needs schools which had been discussed. Wiltshire Council had provided a brief on the Social Housing Green Paper which Cllr Deck and Cllr Eyles had read. The link would be sent to all members. PCAP - annual donation request to cover administrative costs Cllr Haskell proposed £250, seconded Cllr Smith, all in favour. | AK |
| <u>11/19 ITEMS VIA THE CLERK:</u> | The clerk asked for assistance in ensuring the office was open on 20 th November as several members, including the clerk, were on a planned trip to Parliament. | |

There being no further business the Chairman closed the meeting at 8.26pm after thanking everyone for attending.

Signed..... Date.....